



KNIGHTDALE

PARKS, RECREATION & CULTURAL PROGRAMS ADVISORY BOARD MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

March 22, 2016

The Knightdale Parks and Recreation Advisory met at 6:30 p.m. in the Council Chamber Room of Town Hall.

PRESENT: William Lee, Chris Kennedy, Danielle Johnson, Christina Brewer and Meg Buckingham

ABSENT: Brandy Dolby, Dena Silver, Daija Fowler and Randy Young

Council Liaison:

Staff Members Present: Tina Cheek, Chris Roland and Megan Thornton

Meeting called to order by Danielle Johnson at 6:33pm.

ITEM I. APPROVAL OF MINUTES

**...Motion by Meg Buckingham to approve the minutes of February 23, 2016.
Motion seconded by Chris Kennedy and carried unanimously.**

ITEM II. UPDATE BY TOWN COUNCIL LIAISON

ITEM III. ATHLETICS

ITEM IV. RECREATION

- A. Track Out Camp Overview given by Chris Roland
- B. Rec Center/Special Events overview given by Megan Thornton. Megan provided flyers to all members for review of upcoming events.

ITEM V. OLD BUSINESS

A. Grant Updates

- a. WC Human Services Grant – Received the grant for 2016, purchased Farmers Market items: dry erase board, utility wagon and adjustable tables
- b. John Rex Endowment Grant – Used for Market Manager and 1st Ave. sidewalk Project. It's a \$210,000 grant. Development Services is working with NCDOT on the sidewalk project.
- c. United Arts – Arts in Municipalities Grant – Megan discussed that this grant is used for art and cultural events/programs. Grant interview is scheduled for May 9, 2016.

B. PlayPrints Installation – Complete. We plan to work with a local high school to repaint when necessary. Only grant recipient in Wake County.

ITEM VI. NEW BUSINESS

A. Scholarship-KJ Memorial Scholarship

- a. Gave history of son who passed away
- b. 501 Non-Profit
- c. Supporting Youth Athletics in Knightdale, Wendell and Zebulon
- d. Wants to sponsor team/individual
- e. Logo worn on jersey of team/player
- f. Foundation responsible for purchasing jersey, registration fees, appropriate footwear and pictures
- g. Tina addressed logistics for working with Parks and Recreation along with Town.

B. Special Events Application – Megan updated the committee about the application.

- a. CSF Unite –1 mile casual walk around KSP on June 25th from 5pm-8pm.

...Motion by Chris Kennedy to approve the application. Motion seconded by Christina Brewer and carried unanimously.

C. NCRPA Application – As Advisory Board members they are registered with the departments agency registration.

D. Parks and Recreation Citizen's Academy – Tina reviewed the upcoming academy and details.

E. Meg Buckingham – Easter Egg Hunt – Mentioned an Easter Egg Hunt for Special Needs Participants. Megan mentioned that she is currently researching.

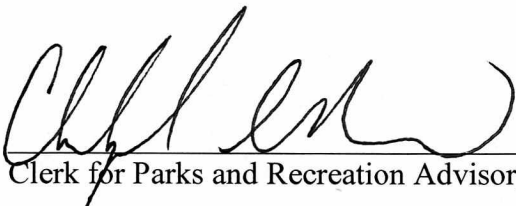
F. Danielle Johnson is Vice Chair of Advisory Board. We will take nominations for Chair and Vice Chair at the April meeting.

ITEM VII. ADJOURNMENT

...Motion by Meg Buckingham to adjourn at 7:07pm. Motion seconded by Chris Kennedy and carried unanimously.



Danielle Johnson, Parks and Recreation Vice Chairman



Clerk for Parks and Recreation Advisory Board